IT Automation

Microsoft SCCM (System Center Configuration Manager) Administrator

Description

We are seeking a skilled and experienced Microsoft SCCM Administrator to join our IT infrastructure team. In this role, you will be responsible for the configuration, deployment, and management of SCCM to ensure the stability and efficiency of the IT environment. You will support the lifecycle of software deployment, patch management, operating system deployment, and overall system health monitoring. As part of our team, you will play a critical role in maintaining optimal performance for enterprise-wide systems and ensuring smooth IT operations.

Responsibilities

- Maintain and administer SCCM infrastructure including servers, site systems, and components.
- Deploy software packages, applications, and security patches using SCCM.
- Manage Operating System Deployment (OSD) via SCCM task sequences.
- Monitor and troubleshoot SCCM client health and connectivity issues.
- Ensure software and hardware inventory is up to date and accurate.
- Create and maintain collections, compliance baselines, and configuration items.
- Automate repetitive tasks using PowerShell scripts.
- Collaborate with IT teams to ensure smooth deployment processes and endpoint security.
- Generate SCCM and compliance reports for internal and audit use.
- Stay current with Microsoft system administration best practices and updates.

Qualifications

- Education: Bachelor's degree in IT, Computer Science, or a related field (or equivalent experience).
- Experience: Minimum 3-5 years of hands-on experience with Microsoft SCCM administration.
- Technical Skills:
- Strong proficiency with SCCM Current Branch.
- Experience in patch management and endpoint configuration.
- Knowledge of Active Directory, DNS, and Group Policy.
- Proficient in PowerShell scripting.
- Understanding of Windows OS (10/11) and Server environments.
- Soft Skills:
- Excellent troubleshooting and analytical skills.
- Clear verbal and written communication.
- Ability to manage tasks independently and within a team.
- Certifications (Preferred):
- Microsoft Certified: Modern Desktop Administrator Associate
- ITIL Foundation or related certifications.

Job Benefits

- 401(k) Retirement Plan
- Comprehensive Health, Vision, and Dental Insurance

Hiring organization
IT Automation LLC

Employment Type
Full-time

Beginning of employment
Immediate

Duration of employment
12+ Months

Industry
Westchester County, NYS

Job Location
10551, New York, New York, USA

Working Hours
8:30am to 5:00pm Eastern Time

Base Salary
$ 75,000 - $ 90,000

Date posted
March 27, 2025

Valid through
April 30, 2025

- Annual Performance Reviews & Employee Recognition Bonuses
- Ongoing Training & Professional Development Opportunities

Contacts

- Email: info@itautomation.com
- Phone #: 919-249-6373 (Work)